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| --- |
| Vendor Information |

|  |  |
| --- | --- |
| Legal Name |  |
| Dba Name |  |
| Address |  |
| City/State/Zip |  |
| Country |  |

|  |
| --- |
| Vendor Contact Information |

|  |  |
| --- | --- |
| Name |  |
| Phone |  |
| Email |  |

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| --- |
| U.S. Vendor Banking Information – We process via ACH whenever possible |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Bank Name/Address |  | | | |
| Beneficiary Name |  | | | |
| Account Number: |  | | ABA Routing Code: |  |
| VENDOR email for payment notification (1 only) | |  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Fed Tax ID\*:  \*please include signed W9 with form | CHECKING | SAVINGS | 1099 - Yes | 1099 - No |
| Net Terms (Preferred term Net45): | | | | |

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| International Vendor Banking Information – Full WIRE information needed |

|  |  |  |  |
| --- | --- | --- | --- |
| Bank Name/Address |  | | |
| Country |  | | |
| Beneficiary Legal Name |  | | |
| SWIFT Code |  | | |
| IBAN Number |  | | |
| RUT# | | VAT# | TAX ID# |
| CLABE# | | IRC# |  |
| Account Number |  | | |
| Routing#/BSB Code |  | | |
| Currency of Invoicing |  | | |
| Net Terms (Preferred term Net45): | | | |